

# FAREHAM

BOROUGH COUNCIL

## AGENDA

### PLANNING AND DEVELOPMENT POLICY DEVELOPMENT AND REVIEW PANEL

**Date:** Tuesday, 2 September 2014

**Time:** 6:00 pm

**Venue:** Collingwood Room - Civic Offices

**Members:**

Councillor A Mandry (Chairman)

Councillor T J Howard (Vice-Chairman)

Councillors P J Davies  
J M Englefield  
Miss T G Harper  
N J Walker  
Mrs K K Trott

**Deputies:** M J Ford, JP  
G Fazackarley



**1. Apologies for Absence**

**2. Minutes (Pages 1 - 6)**

To confirm as a correct record the minutes of the meeting of the Planning and Development Policy Development and Review Panel held on 9 July 2014.

**3. Chairman's Announcements**

**4. Declarations of Interest and Disclosures of Advice or Directions**

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

**5. Deputations**

To receive any deputations of which notice has been lodged.

**6. Presentation - Parking Strategy and Charges - Annual Review**

To receive a presentation from the Director of Planning and Development on the Parking Strategy and Charges – Annual Review

**7. Presentation - Public Transport Review Progress Update**

To receive a presentation from the Director of Planning and Development on an update on the Public Transport Review Progress.

**8. Update on Local Plan Examination Arrangements**

To receive a verbal update from the Head of Planning Strategy and Regeneration on the Local Plan Examination Arrangements.

**9. Planning and Development Policy and Development Review Panel Work Programme (Pages 7 - 14)**

To consider a report by the Director of Planning and Development, which reviews the Panel's Work Programme for 2014/15.

P GRIMWOOD  
Chief Executive Officer

Civic Offices  
[www.fareham.gov.uk](http://www.fareham.gov.uk)  
25 August 2014

**For further information please contact:  
Democratic Services, Civic Offices, Fareham, PO16 7AZ  
Tel:01329 236100  
[democraticservices@fareham.gov.uk](mailto:democraticservices@fareham.gov.uk)**

# FAREHAM

BOROUGH COUNCIL

## Minutes of the Planning and Development Policy Development and Review Panel

(to be confirmed at the next meeting)

**Date:** Wednesday, 9 July 2014

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

A Mandry (Chairman)

T J Howard (Vice-Chairman)

**Councillors:** P J Davies, J M Englefield, Miss T G Harper, N J Walker and Mrs K K Trott (deputising for P W Whittle, JP)

**Also Present:** Councillor K D Evans and Councillor T G Knight



**1. APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor Whittle.

**2. MINUTES**

It was AGREED that the minutes of the meeting of the Planning and Development Policy and Development and Review Panel meeting held on 4 March 2014 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements made at this meeting.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS**

Councillor Walker declared a non-pecuniary interest in agenda item 7 – River Hamble to Portchester Coastal Flood and Erosion Risk Management Strategy – Options for Public Consultation (see minute 7 below).

**5. DEPUTATIONS**

There were no deputations made at this meeting.

**6. PUBLIC TRANSPORT REVIEW - SCOPING STUDY**

The Panel considered a scoping study report which proposed a review of public transport provision in the Borough. The report had been requested by Councillor Mandry, (Chairman) and its aim was to identify possible actions for working more effectively with those organisations responsible for delivering such services to meet the needs of the local communities through the Council's community leadership role.

Members considered the proposal that in order to take the matter forward, an informal Member Working Group consisting of Panel members be set up to steer the review and consider initial findings (which it was expected could be presented to a future Panel meeting). It was also proposed that the Council liaise with First Bus to build a better relationship with the principal bus service operator in Fareham.

In response to an enquiry from Councillor Miss Harper, it was confirmed that the reference in the scoping report to "bus infrastructure provision" included the provision of bus shelters.

It was AGREED that:-

- (a) a Public Transport Review Member Working Group of members of the Panel, be established;

- (b) the members of the Working Group be Councillor A Mandry, Councillor PJ Davies and a representative nominated by the Liberal Democrat Group.
- (c) arrangements be made for the first meeting of the Working Group to be held in August 2014 and a programme of future meetings be formulated; and
- (d) an update on the Public Transport Review Member Working Group be reported to the Panel meeting on 2 September 2014 and details of the Group's initial findings be considered at the Panel meeting on 4 November 2014 (see minute 8 below).

## 7. RIVER HAMBLE TO PORTCHESTER COASTAL FLOOD AND EROSION RISK AND MANAGEMENT STRATEGY - OPTIONS FOR PUBLIC CONSULTATION

The Panel considered a report by the Director of Planning and Development which summarises the progress of the River Hamble to Portchester Coastal Flood and Erosion Risk Management Strategy and sets out the preferred Strategic approach for managing the Fareham coastline over the next hundred years and sets out the details of the public consultation of these options to run for 3 months from 1 September 2014 to 1 December 2014. The report was accompanied by a presentation which illustrated the information contained in the report.

The Chairman welcomed to the meeting two representatives from Eastern Solent Coastal Partnership, Mark Stratton and James Addicott who presented the item and answered members' questions.

At the invitation of the Chairman Councillor Knight joined the meeting for this item and took part in the discussion.

Councillor Walker declared a non-pecuniary interest in this matter on the grounds that in the past he has built sea defences along the coastline.

The presentation covered the following key areas:

- **Strategy Progress** - collection of baseline evidence, flood modelling leading to assessment of preferred options for mitigating flood and erosion risk.
- **Community Engagement** – there has been on-going engagement with the public and other interested partners including presentations to councillors and other organisations and website and social media updates. Part of the aim of engaging with other organisations is to work collaboratively in the development of the strategy and to try and seek longer term future funding.
- **Options Development** - along list of options was assessed against several categories including; technical feasibility, environmental impacts, cost, funding opportunities, objectives of interested parties etc.

This process produced the short list of options which subsequently was reduced to the following preferred strategic options referred to in paragraph 12 of the report:-

(a) Do Minimum, (b) Maintain, (c) Sustain (d) Improve

- **Preferred Strategic Options for Consultation** – more detailed information was provided regarding the preferred strategic option for each of the 5 Strategy Management Zones (paragraph 14 of the report refers).

A proposed amendment to the preferred option in Strategy Management Zone 1 (when compared to the submitted report) was outlined by officers during the presentation. The preferred option was changed from:

***Delay sustain*** – Maximise life of existing defences and then sustain minimum 1:100 year SoP (phased) from 2030.

**To:**

***Delay sustain*** - Maximise life of existing defences then sustain a minimum 1:100 year SoP from 2030, with environmental improvements to currently eroding former landfill sites.

- **Public Consultation** – the Panel was reminded that during the consultation period the following four public exhibitions have been scheduled to seek opinion on the proposed options:-

9th September 2014 (13.00-19.00) – Ferneham Hall, Fareham

10th September 2014 (13.00-19.00) – Gosport Discovery Centre

11th September 2014 (13.00-19.00) – Hill Head Sailing Club, Fareham

18th September 2014 (13.00-19.00) – Warsash Sailing Club, Fareham

It was AGREED that the Panel:-

- (a) thank the representatives from Eastern Solent Coastal Partnership for their informative presentation and report;
- (b) support the Strategy's preferred options as detailed in Appendix 1 attached to the report subject to the amendment outline above; and
- (c) approve the public consultation process due to commence in September 2014, as detailed in paragraphs 15 to 18 of the report.

## **8. PLANNING AND DEVELOPMENT POLICY DEVELOPMENT AND REVIEW PANEL WORK PROGRAMME - 2014/15**

The Panel considered a report by the Director of Planning and Development which reviewed the Panel's Work Programme for 2014/15.

It was noted that an item related to the Public Transport Review had been added to the agenda for 4 November 2014. The Chairman further proposed that following the establishment of the Public Transport Review Member Working Group at this meeting, an item to update members on progress be added to the Panel's work programme for the meeting on 2 September 2014.

The Chairman also referred members to Appendix C to the report, the list of items scheduled on the Planning and Development Executive Portfolio Work Programme 2014/15 and invited members to suggest items for consideration by the Panel which they felt could assist in the process of policy development.

In reply to an enquiry regarding current membership of the Fareham Design Members' Working Group, the Director of Planning and Development undertook to provide members with the details via the Members Newsletter.

A question was also raised as to when the item on flooding- related matters would be added into the main programme. The Director of Planning and Development advised the Panel that the Eastern Solent Coastal Partnership will be working with Fareham Borough Council on flooding related matters. The Director proposed that in the first instance he enters into dialogue with the Coastal Partnership Manager and colleagues responsible for emergency planning arrangements on this issue to determine when the necessary details/information would be available to present to members. Following consultation with the Chairman, an item could then be added to the work programme at an appropriate time.

It was AGREED that:-

- (a) subject to the addition of an item on Public Transport Review - Update to the meeting on 2 September 2014, the Panel's Work programme for 2014/15, (attached as Appendix A to the report), be approved;
- (b) that the outcomes from matters considered at the Panel meeting on 4 March 2014 be noted, and
- (c) that the Planning and Development Executive Portfolio work programme for 2014/15, attached as Appendix C to the report be noted.

(The meeting started at 6.00 pm  
and ended at 7.22 pm).





# FAREHAM

BOROUGH COUNCIL

## Report to Planning and Development Policy Development and Review Panel

**Date**                    **2 September 2014**

**Report of:**            **Director of Planning and Development**

**Subject:**              **REVIEW OF THE PANEL'S WORK PROGRAMME FOR 2014/15**

### **SUMMARY**

At its meeting on 9 July 2014, the Planning and Development Policy Development and Review Panel agreed to a Work Programme for 2014/15.

### **RECOMMENDATION**

Members are now invited to review the Work Programme for the year 2014/15.

## **INTRODUCTION**

1. At the last meeting of the Panel on 9 July 2014, members agreed a Work Programme for 2014/15 which is attached as Appendix A.
2. Appendix B contains details of the outcomes from matters considered at the Panel meeting on 9 July 2014.
3. Appendix C contains details of the Planning and Development Executive Portfolio programme of items proposed to be reported to future meetings of both the Panel and the Executive.

## **REVISIONS TO THE WORK PROGRAMME**

4. There are no proposed revisions to the previously agreed work programme.

## **RISK ASSESSMENT**

5. There are no significant risk considerations in relation to this report

## **CONCLUSION**

6. The Panel is invited to:-
  - (a) review and agree the proposed Work Programme for 2014/15,;
  - (b) review the outcomes from matters considered at the Panel meeting on 9 July 2014; and
  - (c) note the Planning and Development Executive Portfolio work programme for 2014/15.

**APPENDIX A** – Proposed Work Programme for 2014/15

**APPENDIX B** – Outcomes from matters considered at the meeting on 4 March 2014

**APPENDIX C** - Planning and Development Executive Portfolio work programme for 2014/15  
as at 8 August 2014

### **Background Papers:**

None

### **Reference Papers:**

Planning and Development Policy Development and Review Panel 9 July 2014  
(minute 8)

### **Enquiries:**

For further information on this report please contact Richard Jolley, Director of Planning and Development (Ext 4388).

**PLANNING AND DEVELOPMENT POLICY DEVELOPMENT AND REVIEW PANEL -  
WORK PROGRAMME FOR 2014/15**

<p>9 July 2014</p>	<p>Public Transport Review – Scoping Study</p> <p>River Hamble to Portchester Coastal Flood Risk &amp; Management Strategy – Draft for consultation.</p> <p>Review of the work programme 2014/15</p>
<p>2 September 2014</p>	<p>Presentation - Parking Strategy &amp; Charges – Annual Review</p> <p>Presentation - Public Transport Review: Progress Update</p> <p>Update on Local Plan Examination Arrangements</p> <p>Review of the work programme 2014/15</p>
<p>4 November 2014</p>	<p>Public Transport Review: Findings</p> <p>Presentation: Inland Flooding – Roles and Responsibilities and current projects</p> <p>Review of the work programme 2014/15</p>
<p>6 January 2015</p>	<p>Environmental Sustainability Strategy Action Plan (Annual Update)</p> <p>Review of the work programme 2014/15</p>
<p>3 March 2015</p>	<p>River Hamble to Portchester Coastal Flood Risk &amp; Management Strategy proposed for Adoption .</p> <p>Tree Strategy Action Plan (Annual Update)</p> <p>Review of the work programme 2014/15 and draft work programme for 2015/16</p>
<p><b>Items to be programmed:</b> Review of Fareham Biodiversity Action Plan Conservation Area Appraisal &amp; Management Strategy items</p>	

**STRATEGIC PLANNING AND ENVIRONMENT POLICY DEVELOPMENT AND REVIEW PANEL PROGRESS ON ACTIONS SINCE LAST MEETING ON 9 JULY 2014**

<b>Date of Meeting</b>	<b>9 July 2014</b>
<b>Subject</b>	<b><u>Public Transport Review – Scoping Study</u></b>
Type of Item	Consultation
Action by Panel	It was AGREED that:-  (a) a Public Transport Review Member Working Group of Panel members be established;  (b) the members of the of the Working Group be Councillor A Mandry, Councillor PJ Davies and a representative nominated by the Liberal Democrat Group;  (c) arrangements be made for the first meeting of the Working Group to be held in August 2014 when a programme of future meetings could be formulated; and  (d) an update on the Public Transport Review Member Working Group be reported to the Panel meeting on 2 September 2014 and details of the Group's initial findings be considered at the Panel meeting on 4 November 2014
Outcome	Establishment of a Public Transport Review Member Working Group to carry out the review.
Link Officer	Robert Burton

<b><u>Subject</u></b>	<b><u>River Hamble to Portchester Coastal Flood and Erosion Risk Management Strategy - Options for Public Consultation</u></b>
Type of Item	Consultation
Action by Panel	<p>It was AGREED that the Panel</p> <ul style="list-style-type: none"> <li>(a) thank the representatives from Eastern Solent Coastal Partnership for their informative presentation and report;</li> <li>(b) support the Strategy's preferred options as detailed in Appendix 1 attached to the report, subject to the amendment outline above; and</li> <li>(c) approve the public consultation process due to commence in September 2014, as detailed in paragraphs 15 to 18 of the report.</li> </ul>
Outcome	Progress of the consultation process
Link Officer	Richard Jolley
<b><u>Subject</u></b>	<b><u>Review of the Panel's Work Programme for 2014/15</u></b>
Type of Item	Review
Action by Panel	<p>It was AGREED that:-</p> <ul style="list-style-type: none"> <li>(a) subject to the addition of an item on Public Transport Review - Update to the meeting on 2 September 2014, the Panel's Work programme for 2014/15, (attached as Appendix A to the report), be approved;</li> <li>(b) that the outcomes from matters considered at the Panel meeting on 4 March 2014 be noted, and</li> <li>(c) that the Planning and Development Executive Portfolio work programme for 2014/15, attached as Appendix C to the report be noted.</li> </ul>
Outcome	To note
Link Officer	Richard Jolley



Directorate	Committee / Panel	Portfolio	Service Area	Item Description	Item Type	Date	Key Decision?	Referred to Council?	Referred to Exec.?	Confidential?	Contact	Report Author
Planning & Development	Executive	Planning & Development	Planning Strategy & Regeneration	Local Development Scheme Review	Report	01/09/2014	No	No			Claire Burnett X4330 cburnett@fareham.gov.uk	Mark Chevis & Toby Ayling
Planning & Development	Executive	Planning and Development	Planning Strategy & Regeneration	Parking Charges - Fareham Town Centre Thursday Late Night Shopping	Report	01/09/2014	No	No			Claire Burnett X4330 cburnett@fareham.gov.uk	Robert Burton
Planning & Environment	Planning & Development PDRP	Planning and Development	Planning Strategy & Regeneration	Parking Strategy & Charges - Annual review	Presentation	02/09/2014	No	No	No		Claire Burnett X4330 cburnett@fareham.gov.uk	Robert Burton
Planning & Development	Planning & Development PDRP	Planning and Development	Planning Strategy & Regeneration	Public Transport Review: Update	Presentation	02/09/2014	No	No	No		Claire Burnett X4330 cburnett@fareham.gov.uk	Robert Burton
Planning & Development	Planning & Development PDRP	Planning and Development	Planning Strategy & Regeneration	Update on Local Plan Examination Arrangements	Verbal	02/09/2014	No	No	No		Claire Burnett X4330 cburnett@fareham.gov.uk	Mark Chevis
Planning & Development	Executive	Planning and Development	Planning Strategy & Regeneration	CIL Review - Draft Charging Schedule	Report	06/10/2014	No	No			Claire Burnett X4330 cburnett@fareham.gov.uk	Peter Home
Planning & Development	Executive	Planning and Development	Welborne	Welborne Quarterly Financial Update	Report	06/10/2014	No	No			Claire Burnett X4330 cburnett@fareham.gov.uk	Toby Ayling
Planning & Development	Executive	Planning and Development	Planning Strategy & Regeneration	Titchfield Village Parking Review	Report	03/11/2014	No	No			Claire Burnett X4330 cburnett@fareham.gov.uk	Robert Burton
Planning & Development	Planning & Development PDRP	Planning and Development	Planning Strategy & Regeneration	Public Transport Review: Findings	Report	04/11/2014	No	No	No		Claire Burnett X4330 cburnett@fareham.gov.uk	Robert Burton
Planning & Development	Planning & Development PDRP	Planning and Development	Planning Strategy & Regeneration	Inland Flooding: Roles and Responsibilities and current projects	Presentation	04/11/2014	No	No	No		Richard Jolley X4338 rjolley@fareham.gov.uk	Eastern Solent Coastal Partnership
Planning & Environment	Planning & Development PDRP	Planning and Development	Planning Strategy & Regeneration	Environmental Sustainability strategy Action Plan (Annual Update)	Report	06/01/2015	No	No	No		Richard Jolley X4438 rjolley@fareham.gov.uk	Mark Chevis
Planning & Environment	Planning & Development PDRP	Planning and Development	Development Management	Tree Strategy Action Plan (Annual Update)	Report	03/03/2015	No	No	No		Lee Smith X4427 lsmith@fareham.gov.uk	Paul Johnston
Planning & Development	Planning & Development PDRP	Planning and Development	Planning Strategy & Regeneration	River Hamble to Portchester Coastal Flood Risk & Management Strategy proposed for Adoption	Report	03/03/2015	No	No	Yes		Richard Jolley X4338 rjolley@fareham.gov.uk	Eastern Solent Coastal Partnership
Planning & Development	Executive	Planning and Development	Planning Strategy & Regeneration	River Hamble to Portchester Coastal Flood Risk & Management Strategy proposed for Adoption	Report	20/04/2015	Yes	No			Richard Jolley X4338 rjolley@fareham.gov.uk	Eastern Solent Coastal Partnership
Planning & Development	Individual Decision	Planning and Development	Development Management	Welborne consultancy advice - Award of contract	Report	TBC	Yes	No	No		Lee Smith X4427 lsmith@fareham.gov.uk	Toby Ayling

Directorate	Committee / Panel	Portfolio	Service Area	Item Description	Item Type	Date	Key Decision?	Referred to Council?	Referred to Exec.?	Confidential?	Contact	Report Author
Planning & Development	Executive	Planning and Development	Planning Strategy & Regeneration	CIL Review – Submitted Charging Schedule	Report	TBC	Yes	No			Claire Burnett X4330 cburnett@fareham.gov.uk	Peter Home
Planning & Development	Executive	Planning and Development	Welborne	Welborne Planning Obligations and Affordable Housing Supplementary Planning Document - for Adoption	Report	TBC	Yes				Claire Burnett X4330 cburnett@fareham.gov.uk	Toby Ayling
Planning & Development	Executive	Planning and Development	Welborne	Welborne Strategic Design Guidance Supplementary Planning Document - for Adoption	Report	TBC	Yes				Claire Burnett X4330 cburnett@fareham.gov.uk	Jenna Turner
Planning & Environment	Executive	Planning and Development	Planning Strategy & Regeneration	Fareham Borough Planning Obligations and Affordable Housing Supplementary Planning Document (excluding Welborne) - for Adoption	Report	TBC	Yes				Claire Burnett X4330 cburnett@fareham.gov.uk	Mark Chevis
Planning & Development	Executive	Planning and Development	Planning Strategy & Regeneration	Fareham Borough Design Guidance Supplementary Planning Document (excluding Welborne) - Draft for Consultation	Report	TBC	No				Claire Burnett X4330 cburnett@fareham.gov.uk	Dominic Lyster
Planning & Development	Executive	Planning and Development	Planning Strategy & Regeneration	Fareham Borough Design Guidance Supplementary Planning Document (excluding Welborne) for Adoption	Report	TBC	Yes				Claire Burnett X4330 cburnett@fareham.gov.uk	Dominic Lyster
Planning & Development	Executive	Planning and Development	Planning Strategy & Regeneration	Fareham Borough Non-Residential Parking Standards: Draft for Consultation	Report	TBC	No				Claire Burnett X4330 cburnett@fareham.gov.uk	Robert Burton
Planning & Development	Executive	Planning and Development	Planning Strategy & Regeneration	Fareham Borough Non-Residential Parking Standards: for Adoption	Report	TBC	Yes				Claire Burnett X4330 cburnett@fareham.gov.uk	Robert Burton
Planning & Development	Planning & Development PDRP	Planning and Development	Planning Strategy & Regeneration	Review of Fareham Biodiversity Action Plan - Draft for Consultation	Report	TBC	No					
Planning & Development	Executive	Planning and Development	Planning Strategy & Regeneration	Review of Fareham Biodiversity Action Plan - for Adoption	Report	TBC	Yes					